

ALPHA SIGMA LAMBDA ADULT EDUCATION FOUNDATION

APPLICATION INSTRUCTIONS TO STUDENTS:

To be considered, an application packet must include the following:

1. The application form (typed or printed in black ink)
2. One current official transcript of your academic work in a sealed envelope.
3. A letter of recommendation from a faculty member at the institution where you are currently enrolled.
4. A cover sheet completed and signed by the ASL National Counselor at your - institution.
 - Use only paper clips, no staples.
 - The faculty recommendation must be on official university letterhead.
 - Use only the forms provided in this packet.
 - Missing items or materials submitted in other formats will result in disqualification.

Notification of awards will be in June, 2008.

Submit 3 collated copies of the application to the Alpha Sigma Lambda chapter councilor at your institution. Allow sufficient time for review, verification and submission with a postmark no later than the designated date.

2008-09 SCHOLARSHIP GRANT GUIDELINES

1. **Principles**

- a. Foundation grants will be made to adult students in continuing higher education based on scholarship, leadership, the clarity and content of their personal statement, strength of recommendation and need.
- b. Funds will be disbursed to college business/treasurer's office in the name of the student as a credit to his/her account.
- c. Maximum award per individual will be determined each year.

2. **Non-Discrimination Policy**

No applicant will be denied eligibility for a Scholarship Grant on the basis of race, Creed, color, sex or National Origin.

3. **Conflict of Interest Policy**

No relative or member of the household of any Society or Foundation Director or Member of the Selection Committee will be eligible for a Scholarship Grant.

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Application for Scholarship 2008-09

1. Name: _____
(last) (first) (middle)
Home phone: () e-mail _____

2. *Student ID N umber: _____

3. Permanent Address: _____
(Street)
(City) (State) (Zip)

4. Date of Birth: _____

5. Present Employment: _____
Position: _____
Part-time Full-time

6. Educational Record:
Current Undergraduate Total Type: Quality Cumulative
College/University Hours Semester Points GPA?
Earned? Or Qtr.? Earned?

7. Current Education Program:
a. Presently a student at _____
Date of entrance _____
b. What is your present degree program? AA, AS, BA, BS
Major/area of concentration: _____
Expected date of degree completion _____
c. Are you a part-time or full-time student? Full-time Part-time

8. Other institutions previously attended and hours earned:

9. On a separate sheet of paper, write a personal statement of no more than two pages discussing your academic achievements, career aspirations, personal goals, your perception of your abilities, financial need and other comments relevant to your application. A description of your leadership roles and activities in college or community activities should also be included.

10. Alpha Sigma Lambda Foundation would like permission to announce the names of the recipients to other Alpha Sigma Lambda chapters, in the official newsletter The Midnight Oil, and on the Alpha Sigma Lambda Website as well as to your local newspaper.

Signature

No, please do not release my name. (This will not affect the decision of the review committee in any way.)
Yes, you may release my name to my home town newspaper which is:
Name of Paper _____
Address _____
City State Zip Code _____

*Social Security Number will be required if you are chosen for a scholarship

FACULTY RECOMMENDATION

Student: Please complete the information requested below and then give this page to a faculty person who has agreed to write a recommendation in support of your application for an Alpha Sigma Lambda Scholarship. Faculty recommendations are an important part of the selection/ review process so consider carefully which individual to ask for a recommendation.

Student Name: _____

Student ID Number: (Optional) _____

I hereby waive whatever rights of access I may have to this confidential recommendation as provided in the Family Educational Rights and Privacy Act.

Student signature: _____ Date: _____

Faculty: The student who has given you this form is applying for a scholarship from Alpha Sigma Lambda, the National Honor Society for Nontraditional Students in Higher Education. This scholarship selection process is highly competitive since approximately 100 applications will be received and only a total of eight scholarships can be given. Your recommendation and comments about this student are critical to the selection committee. Please use official university stationery for your letter and include your complete address, title, and telephone number. When completed, the recommendation should be given to the student for inclusion in the application packet. You may enclose it in an envelope, if desired.

Your enthusiasm and comments are of paramount importance to the applicant. To help you focus your comments, we have provided a list of some characteristics for your consideration. We do not expect you to address all of these, but thought that a list might be of some assistance.

- Personal qualities and challenges
- Overall promise as a student and graduate
- Appraisal of the student's commitment to completing their degree
- Career potential Knowledge of special achievements or circumstances overcome Leadership Service to community
- AttitudeiCommitment
- Personal management skills
- Communication skills
- Scholastic effort
- Financial need

Thank you for taking the time to assist this student in their quest for a scholarship.

REVIEW GUIDELINES

APPLICATION REVIEW CRITERIA

a. Scholarship * based on grade point average for hours graded and earned as follows:

| | |
|---------------------|-----------------|
| 3.20 - 3.399 | 1 point |
| 3.40 - 3.599 | 2 points |
| 3.60 - 3.799 | 3 points |
| 3.80 - 4.0 | 4 points |

*plus 1 point for 60 semester or **90** quarter hours or more, graded and earned at the current institution

*maximum points = 5

b. Personal statement (1 to 10 points)

- academic achievements
- career aspirations
- personal observation
- financial need
- listing of leadership activities
- brief description of activities

c. Recommendations by faculty (1 to 5 points)

appraisal of personal qualities

challenges appraisal of overall promise as a student and graduate

appraisal of student's commitment to completing their degree

appraisal of overall promise to their chosen profession

personal observations/comments

The recommendation might include the following observed behaviors by the faculty member:

Leadership

Service to Community

Service to College/University

Attitude/Commitment

Personal Management Skills

Communication Skills

Scholastic Effort

Financial Need, Personal Qualities, Challenges

Total points for each applicant compiled from all members of the Selection Committee will be compared. The eight highest totals will qualify for the grants. Decisions by the Selection Committee will be final.